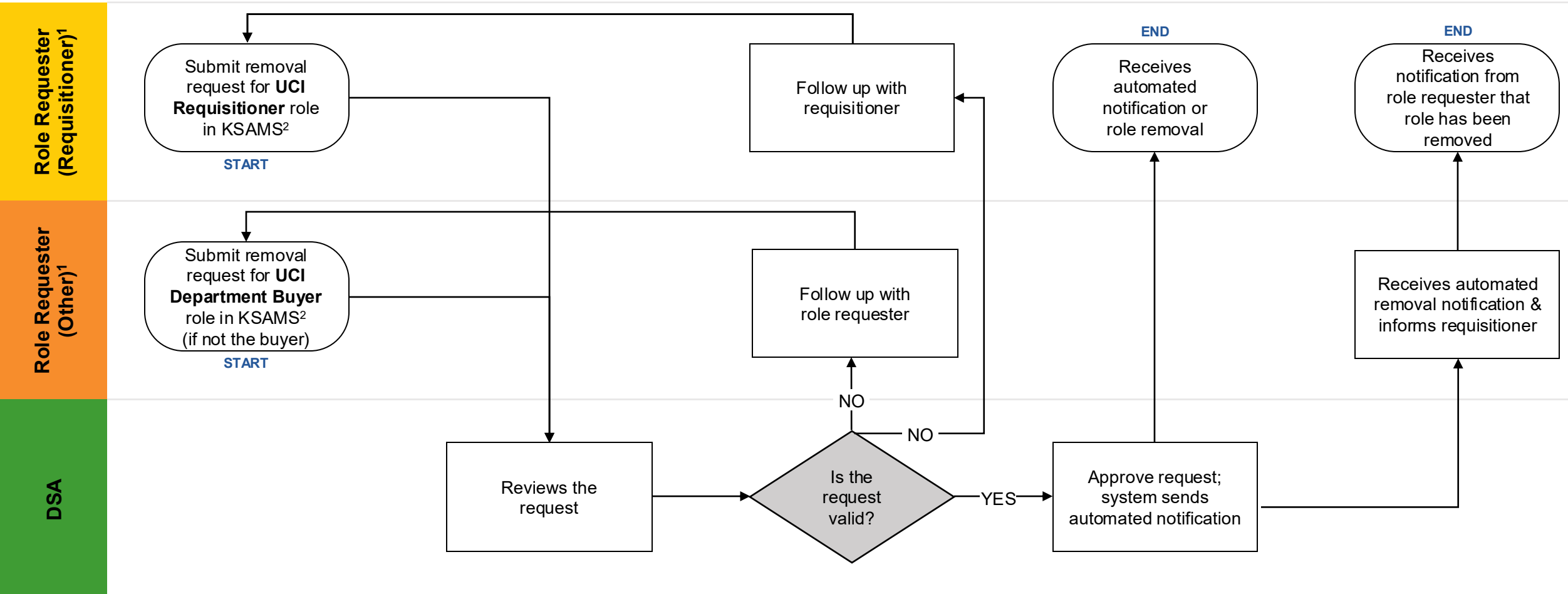


# Remove Requisitioner Access

Role assignments carry with the user even if they transfer departments. Requests to remove access are required..



## Notes:

<sup>1</sup>Request procedures vary depending on unit practices:

- Options include emailing DSA, using an internal form, or submitting directly in KSAMS
- **KSAMS Role Name:** UCIBuy Requisitioner

<sup>2</sup>KSAMS resources: [Website](#) | [User Guide](#) | [System Access](#) (requires VPN connection)