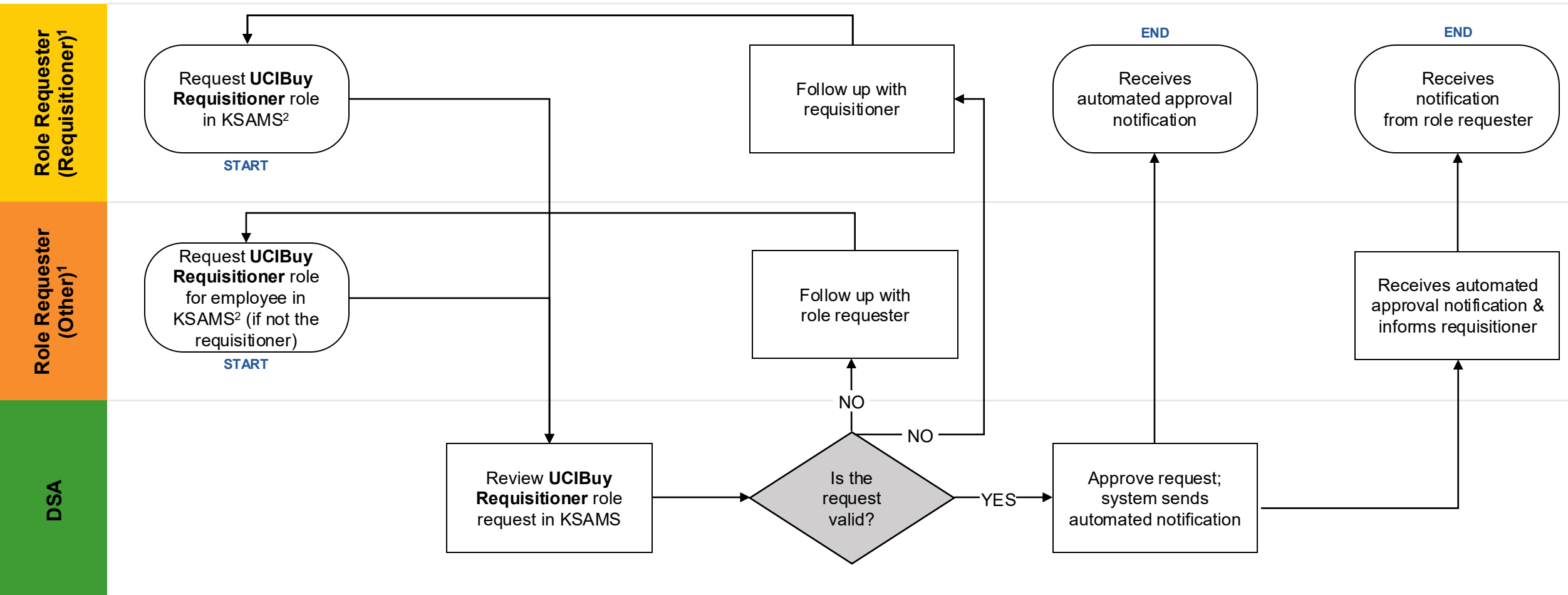


Become a Requisitioner

A requisitioner is an optional role that departments use to help with the procurement process for purchase order requests. Their work routes to a department buyer for final approval.



Notes:

¹Request procedures vary depending on unit practices:

- Options include emailing DSA, using an internal form, or submitting directly in KSAMS
- **Namespace:** EPRO | **KSAMS Role Name:** UCIBuy Requisitioner

²KSAMS resources: [Website](#) | [User Guide](#) | [System Access](#) (requires VPN connection)