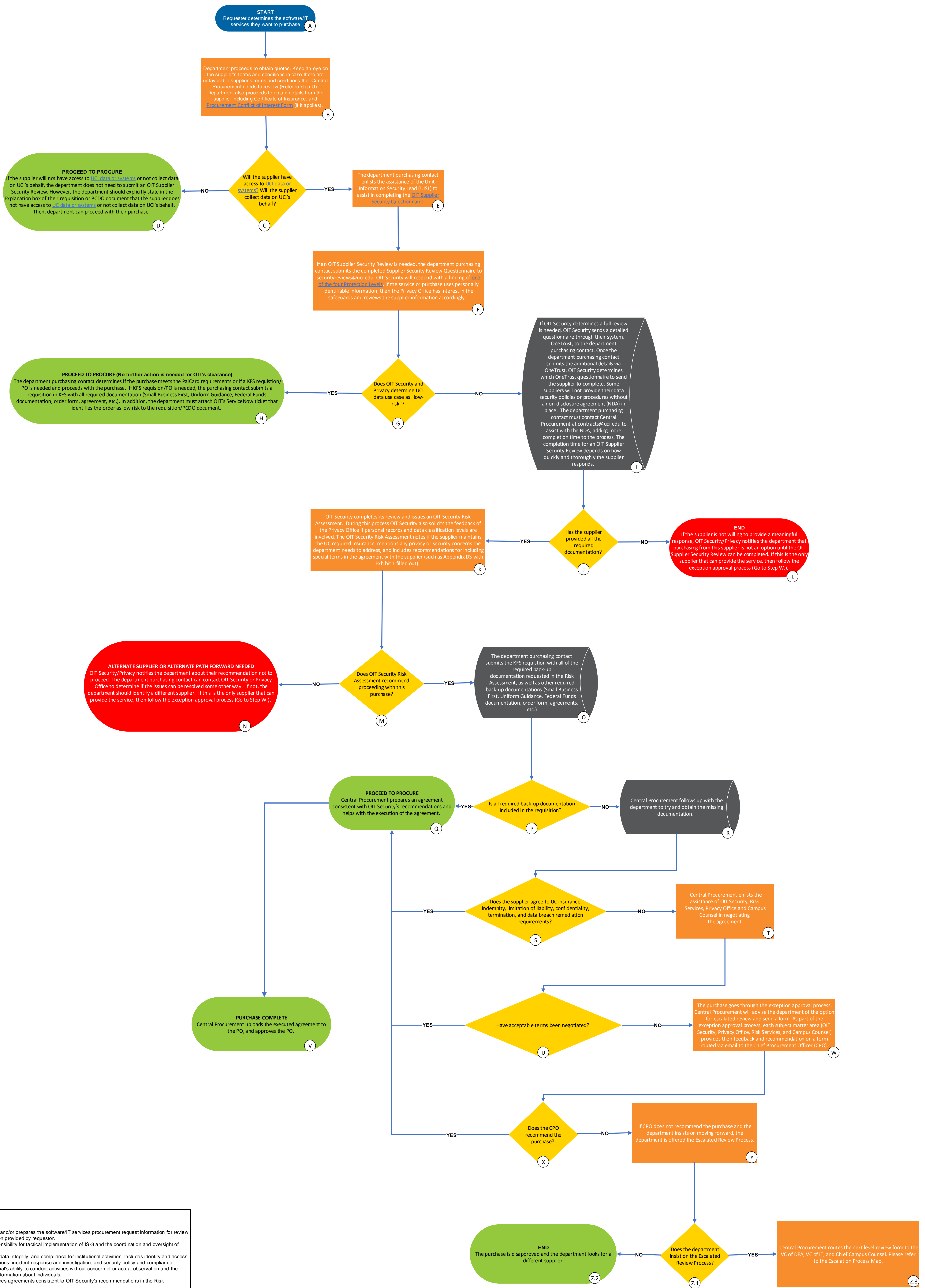


Software/IT Services Procurement Current State Process Map

AS OF 05/07/24

NOTE: The following process map is for submitting Software/IT Services Procurement requests to Central Procurement. This process map also highlights a few key issues that departments must address prior to submission of the requisition including, but not limited to, competitive bidding, data security, privacy, and insurance requirements.



Roles:
 Requestor: Person requesting the order.
 Department Purchasing Contact: Completes and/or prepares the software/IT services procurement request information for review by Department Approver based on information provided by requestor.
 UISL: the Workforce Member assigned responsibility for tactical implementation of IS-3 and the coordination and oversight of information security activities within a Unit.
 OIT Security: Services that provide security, data integrity, and compliance for institutional activities. Includes identity and access management, security consulting and educations, incident response and investigation, and security policy and compliance.
 Privacy Office: Privacy consists of an individual's ability to conduct activities without concern of or actual observation and the appropriate protection, use, and release of information about individuals.
 Central Procurement: Contracts Team prepares agreements consistent to OIT Security's recommendations in the Risk Assessment.
 Risk Services: Risk Services addresses the University's liability, financial, operational, compliance and reputational risks.
 Campus Counsel: Campus Counsel advises on legal issues.