UCI Procurement Services

Office Depot Punchout – Requesting Returns for Delivered Orders

UCIBuy Pւ	ınchou	t Requ	isitioner/Ini	tiator ca	n perform lo	ook-ups and ge	nerate Ret	urn Request	Cancel Punchout
	Taking o	are of business		Order B	y Item My Lists		Account 90618	025 Hi, PUNCHOU	T USER Logout
Office DEPOT	Sea	arch by Keyv	vord or Item	#	Q	8 My Account		Order + My Lists +	0 Items Cart - ^{\$0}
Office Supplies	Paper	Ink & Toner	Breakroom	Cleaning	Technology	F Orders		No recent	orders found
Home / Orders						Order Tracking	g	VIEW ALL REG	CENT ORDERS
Orders			Order Number			Order by Item	Number		
Use one of the n	nethods belo	ow to locate a spe	Contact RM			Reorder			
			PO Number						
Showing A	ll Orders	Print & Copy	PHONE						
			Item Number						
Find Your Orde	-	Search By:	Ship To Id Order Number	•					
Search by item or order status, or or		Ctature	ALL	•					

Order Su	mmary								Hide Images
Description		Your Price / Unit	Quantity	Back Ordered B/O (i)	Shipped	Total	Reorder Price / Unit	Reorder Qty.	Deselect all 🗹
	Ajax® Liquid Dish Detergent, Orange Scent, 28 Oz Bottle Item # 941066 PREFERRED	/ each	4	0	4	17738	/ each	4	~
	REVIEW THIS PRODUCT								_
	Clorox® Disinfecting Wipes, 35 Wipes Per Tub, Pack Of 3 Tubs Item # 149452	/ pack	1	0	1	181.781	/ pack	1	V
	REVIEW THIS PRODUCT								
							\checkmark	Subtotal:	80.70
	Be sure to only s	elect the	specif	ic items t	o be p	icke	d	Delivery Fee	\$0.00
	up an	d returned	d to the	e supplier	•			Adjustments	\$0.00
	Sele	ect 'Begin	Return	n' button				Taxes:	10.000
								Total:	10.00.000
Print Order								<u> </u>	
Email Us							View Search R	esults Begin Ret	ADD TO LIST
Back to Order Tra	acking				All se	elected it	ems will be added to yo	ur shopping car	
									REORDER 🕨

1. Verify Return Address	2. Select Your Items	3. Review Info	ormation
eturn Address			
our address: 9931 UC IRVINE 131 INNOVATION DR STE 250 IRVINE, CA 92617-3085 USA		default to Ship To address ociated with PO	

Select the i • Quanti • Return • Reasor	erify Return Address item(s) you would like to return by ty to return for Credit or Even Exchange n for return er of boxes to return	2. Select Yo		> 3. Review I	nformation
	able Items	Deter (Heit	Quertite Quelend	Potencial Constitu	Our stitute To Bata
Cart Items	Ajax® Liquid Dish Detergent, Orange Scent, 28 Oz Bottle Item = 0941066	Price/Unit \$1.990 / each	4	Returnable Quantity	Quantity To Return
			* Return action:	Why can't I e	Return for Credit exchange these items?
	Clorox® Disinfecting Wipes, 35 Wipes Per Tub, Pack Of 3 Tubs Item # 0149452	\$5.780 / pack	1	1	
			* Return action:	Why can't I e	Return for Credit exchange these items?
	To coordinate you to know how many from you.		* Number o	f boxes to return.	Why is this important
	L				

Ajax® Liquid Dish Detergent, Orange Scent, 28 Oz Bottle Item # 0941066 \$1.990 / each 4 4 1 • Return action: • Return action: • Return for Cred Why can't I exchange these items Please specify a reason for your return. • Return for Cred Why can't I exchange these items Please specify a reason for your return. • Return action: • Reason for your return: Please select a reason • Wipes Per Tub, Pack Of 3 Tubs Item # 0149452 \$5.780 / pack 1 • Return action: • Return action: Damaged Item Delivered Late • Clorox® Disinfecting Wipes, 35 Wipes Per Tub, Pack Of 3 Tubs Item # 0149452 \$5.780 / pack 1 • Return action: • Return action: Damaged Item Delivered Late • Catalog Description Incorrect Received Wrong Item Don't Want Item Defective Item Ordered Wrong Item • Number of boxes to No longer needed	Cart Items Price/Unit Quantity Ordered Returnable Quantity Quantity To Re Ajax® Liquid Dish Detergent, Orange Scent, 28 Oz Bottle Item # 0941066 \$1.990 / each 4 4 1 · Return action: · Return action: · Return for Cr · Why can't I exchange these iter · Please specify a reason for your return. · Return for Cr · Why can't I exchange these iter · Return action: · Reason for your return. · Please select a reason · Return metric · Return action: · Rease select a reason · Return action: · Return action: · Return action: · Return metric · Return action: · Return action: · Return metric · Return action: · Return action: · Return action: · Return action: · Return action: · Return action: · Return action: · Return action: · Return action: · Return action: · Return action: · Return action: · Return action: · Return action: · On't Want Item · On't Want Item · On't Want Item · Number of boxes to · No longer needed	Select the i • Quantit • Return • Reason	erify Return Address tem(s) you would like to return by p ty to return for Credit or Even Exchange of for return er of boxes to return	2. Select Yo		>	3. Review In	nformation	
Ajax® Liquid Dish Detergent, Orange Scent, 28 Oz Bottle Item # 0941066 \$1.990 / each 4 4 1 • Return action: • Return action: • Return for Cred Why can't I exchange these items Please specify a reason for your return. • Reason for your return: Please specify a reason for your return. • Reason for your return: • Reason for your return: Please select a reason Please select a reason • Return action: • Return action: • Return action: Damaged Item • Wipes Per Tub, Pack Of 3 Tubs \$5.780 / pack 1 Damaged Item • Return action: • Return action: • Catalog Description Incorrect Received Wrong Item • Don't Want Item Defective Item Ordered Wrong Item On't Want Item • Number of boxes to No longer needed • No longer needed • No longer needed	Ajax® Liquid Dish Detergent, Orange Scent, 28 Oz Bottle Item # 0941066 \$1.990 / each 4 1 • Return action: • Return action: • Return for Or Why can't I exchange these item Please specify a reason for your return. • Reason for your return: • Please select a reason • Reason for your return: • Reason for your return: • Please select a reason • Wipes Per Tub, Pack Of 3 Tubs Item # 0149452 \$5.780 / pack 1 Damaged Item Delivered Late • Return action: • Return action: • Return action: Don't Want Item Defective Item • Ordered Wrong Item Ordered Wrong Item Ordered Wrong Item No longer needed	Returna	able Items						
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Please specify a reason for your return.	Please specify a reason for your return.				* Return action:		Why cap't Le	Return for Credit	
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Clorox® Disinfecting Wipes, 35 Wipes Per Tub, Pack Of 3 Tubs Item # 0149452	Clorox® Disinfecting Wipes, 35 Wipes Per Tub, Pack Of 3 Tubs Item # 0149452				* Reason for your	return:	Please select	a reason	
Wipes Per Tub, Pack Of 3 Tubs Item # 0149452 Damaged Item • Return action: Delivered Late • Return action: Catalog Description Incorrect Received Wrong Item Don't Want Item Don't Want Item Defective Item Ordered Wrong Item Ordered Wrong Item • Number of boxes to No longer needed	Wipes Per Tub, Pack Of 3 Tubs Item # 0149452 Damaged Item • Return action: Delivered Late • Return action: Catalog Description Incorrect • Return action: Received Wrong Item • Don't Want Item Defective Item • Number of boxes to No longer needed		Clorox® Disinfecting Wines 35	¢E 700 /	1		Please select a	a reason	
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Number of boxes to No longer needed	Number of boxes to No longer needed				This is a required f	ield.			
* Number of boxes to No longer needed	* Number of boxes to No longer needed								
					* Number o	f hoves to		-	
					than ber o	Dones to		Why is this important	
								, <u> </u>	

Cart Items		Price/Unit	Quantity To Return	Credit
à	Ajax® Liquid Dish Detergent, Orange Scent, 28 Oz Bottle Entered Item # 941066	/ each	1	(1.4)
			action: Return for Credit for your return: Ordered Wron g	j Item
You've chosen to	return your item in 1 box.		Subtotal:	(\$1.99)
			Taxes:	(\$0.15)
			Miscellaneous	\$0.00
			Total Credit:	401.00